

# Beginning Music Festival

## **Director Instructions**

1. Unload bus and enter on the east side of the Andress HS Fine Arts Building.
  - See map on page 2 “performer entrance.”
  - “Family entrance” is also defined for you, no admission will be charged.
2. Once inside, line up students & equipment single file against wall and await instructions from contest staff.
3. Give your ***stage set up chart*** and ***3 judge music score folders*** (optional) to the contest staff.
4. If you are early you will be asked to wait in the Theater lobby/ auditorium.
5. 15-30 minutes before warm-up time you will be allowed into case room to prepare for warm-up.
6. Make sure your students organize their cases neatly and are kept in the assigned case room areas.
7. Plan to clear the case room and line students up in hallway 10 minutes before warm-up to allow next group to enter.
8. All group will warm up in orchestra room unless specified by the Fine Arts staff.
9. Move to stage 8 Minutes before your scheduled performance time.
10. Organize your warm up room exit to enter the stage in an organized fashion.
  - By rows or by section in a single file line
  - ***Groups will enter from performer stage left and exiting stage right.***
11. ***Before*** students enter stage, director will check stage set up and adjust chairs and stands.
12. Once on stage, play a tuning note, and ensure your students are ready to play. When you are ready, signal the announcer to officially introduce your group.
13. Announcer will introduce your group and your program will begin.
14. At the conclusion of your program, practice having your students take a proper bow and acknowledge your audience’s thunderous applause.
15. Immediately after your performance, a judge will come to the stage and offer a quick clinic to your students on stage.
16. Inform your parents that we will not allow any flash photography at any time.
17. After clinic has finished, group will exit stage right and head back to case room.
18. Groups exiting the case room will exit through the Theater lobby.
  - This is a good place for parents to pick up their students.
  - ***Inform parents we are not allowing them in the case room as this area needs to stay clear for other participating groups.***
19. Please speak with your families about appropriate music audience etiquette and behavior during a music performance.
20. We look forward to hosting your group and wish you good luck!
  - If there is anything we can do to help you and your students, please let us know!



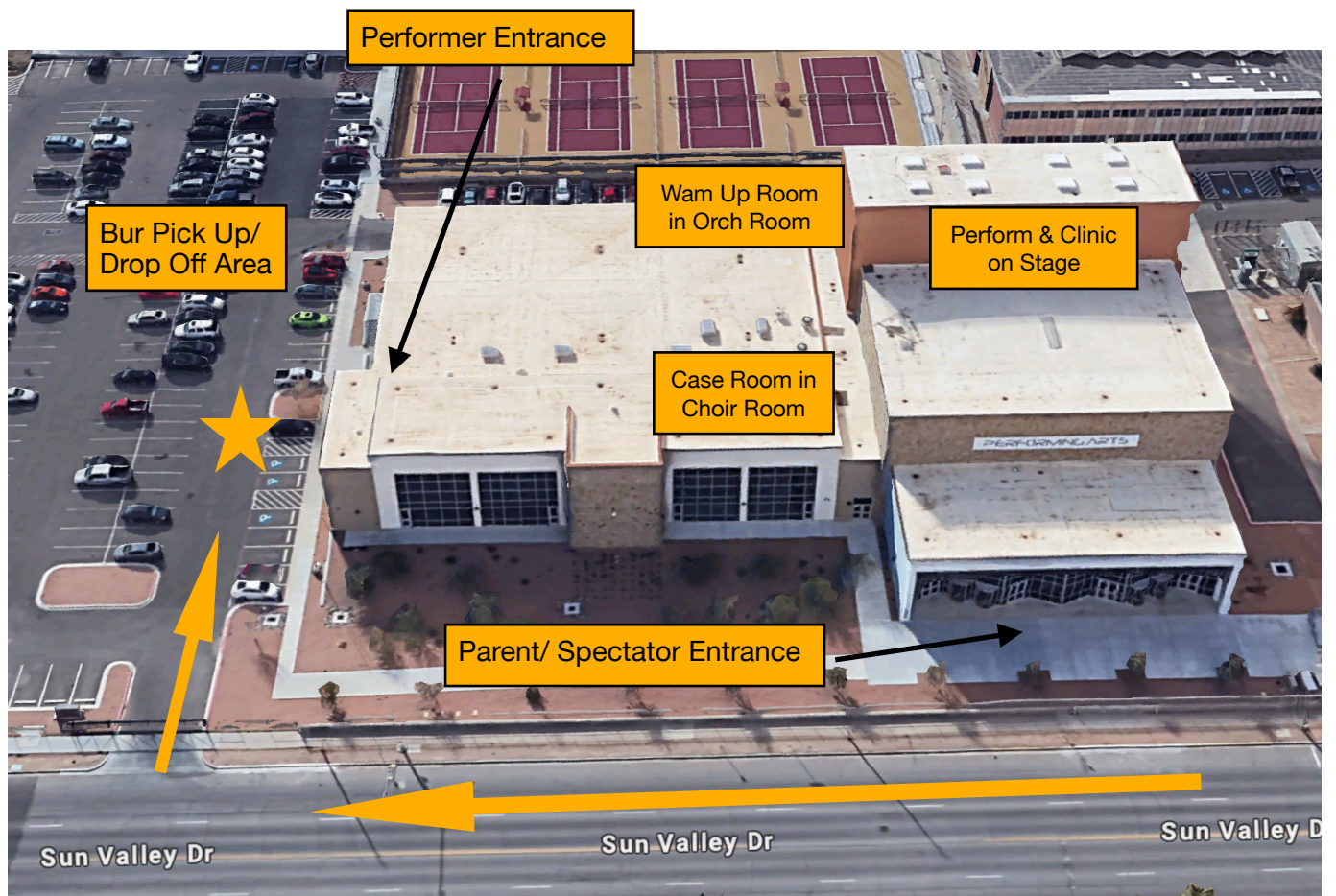
FINE ARTS

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it starts **with us**

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## Arrival Map - Andress High School



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