



EPISD TITLE 4 TUTORING PROJECT

EPISD FINE ARTS DEPARTMENT

IMPORTANT PROJECT HIGHLIGHTS

- ☐ TUTOR APPLICATIONS - NOW ACCEPTING
- ☐ TUTORING TIMELINE - FALL SEMESTER ROUND 1 PROCESS BEGINS **SEPTEMBER 13**
- ☐ TUTOR ORIENTATION - SEPTEMBER 28, 2021 5PM - VIA ZOOM
1. LINK: <https://episd-org.zoom.us/j/4754778214?pwd=EMU2TXU3ZVLZUJFMNULLA3FTNHJUQT09>
- ☐ TUTOR ORIENTATION - SEPTEMBER 29, 2021 2PM - LIVE
1. ADDRESS: 4864 DONIPHAN DRIVE, EL PASO, TX 79922
- ☐ TUTORING TIMELINE - SPRING SEMESTER ROUND 2 PROCESS BEGINS **NOVEMBER 5**

QUICK REMINDERS

- All tutors participating in this program must attend one of the orientation sessions prior to working their first assignment to include, all current EPISD teachers and employees.
- It will be the teacher's responsibility to contact tutors for availability when setting up their proposal and setting final semester schedule.
- Fall Tutoring will run from October 18 to December 10, 2021
- Spring Tutoring will run from January 5 to May 27, 2021
- Only HR approved Tutors and Current Employees who have notified Fine Arts are eligible to work as a tutor.
- Current Employees are **NOT** eligible to receive tutor pay to tutor students from their own programs. After, before school, and after hours instruction for assigned programs is covered by your stipend.
- Current employees can only be scheduled after normal school working hours.
- Other fine arts tutors, that are not EPISD current teachers or employees, may be scheduled before and after school and during class times.
- If a tutor misses a scheduled day, please give us 5 business days to enter make up tutoring date.



EPISD Title 4 Tutoring Project

EPISD FINE ARTS DEPARTMENT- FALL SEMESTER

Send all tutoring project emails to: msaenz@episd.org

SEPT
13

Complete your tutoring proposal and email back to fine arts.

SEPT
17

Fine Arts will review and notify teachers of approved tutoring allotments.

SEPT
20

Teachers will contact tutors to prepare fall semester tutoring schedule. Please set exact dates and times for the entire fall semester. Completed schedules must be emailed back to fine arts by **September 24, 2021**

SEPT
28 & 29

Mandatory Tutor Orientation Sessions

- Sept 28, 2021 - 5pm - Via Zoom
- Sept 29, 2021 - 6pm - Live at Fine Arts

OCT
1

Fine Arts will confirm with teacher, dates and times in Teams Tutor Module, based on the final submitted tutor schedule. This schedule assumes teacher has contacted and confirmed with tutors.

OCT
18

Tutoring schedules begin on **October 18, 2021** and conclude by **December 10, 2021**



EPISD Title 4 Tutoring Project

EPISD FINE ARTS DEPARTMENT- SPRING SEMESTER

Send all tutoring project emails to: msaenz@episd.org

NOV
5

Teachers will complete tutoring proposal and email back to fine arts.

NOV
12

Fine Arts will review and notify teachers of approved tutoring allotments.

NOV
19

Teachers will contact tutors to prepare fall semester tutoring schedule. Please set exact dates and times for the entire fall semester. Completed schedules must be emailed back to fine arts by **December 3, 2021**.

DEC
7 & 8

Mandatory New - Tutor Orientation Sessions

- Dec 7, 2021 - 5pm - Via Zoom
- Dec 8, 2021 - 6pm - Live at Fine Arts Office

DEC
17

Fine Arts will confirm with teacher, dates and times in Teams Tutor Module, based on the final submitted tutor schedule. This schedule assumes teacher has contacted and confirmed with tutors.

JAN
5

Tutoring schedules begin on ***January 5, 2021*** and conclude by ***May 27, 2021***



EPISD Fine Arts Title 4 Available Tutor List

List as of Sept. 9, 2021

Application Received and Sent to HR	Name of Teacher	Employment Status	Program Specialty	Email	Tutoring Rate/ per Hour	Approved by HR
<input checked="" type="checkbox"/>	Derrick Brown	Part-time Tutor	Theater	derekjcafe@gmail.com	\$30.00	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Emmanuel Ariaza	Part-time Tutor	Orchestra/ Bass	emmaraiza98@gmail.com	\$50.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Chris Mitchell	EPISD	Orchestra	cmitchel@episod.org	\$50.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Hector Olea	Part-time Tutor	Orchestra	hectorolea01@gmail.com	\$50.00	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Morielle Haller	Part-time Tutor	Orchestra	mehprov423@gmail.com	\$30.00	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Vanessa Rendon (School Counselor)	EPISD	Mariachi	vyrendon@episod.org	\$50.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Kaitlyn Bradham	Part-time Tutor	Dance/ Theater	knbradham@miners.utep.edu	\$50.00	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Roberta Valdiviez	EPISD	Dance	rvaldivi@episod.org	\$50.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Fernando Arana	EPISD	Choir, Dance, Theater	rfarana@episod.org	\$50.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Jennifer Mercado	EPISD	Choir	jicastro@episod.org	\$50.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Lilliana Perez	Part-time Tutor	Choir	lperez3@miners.utep.edu	\$30.00	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Lindsey Stum	EPISD	Choir	lhstum@episod.org	\$50.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Luis A. Perea	Part-time Tutor	Choir	abyperrea@gmail.com	\$30.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Sierra Oaxaca	EPISD	Choir	sroaxaca@episod.org	\$50.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Mendez, Al	Part-time Tutor	Band/ Woodwinds/ Saxophone	divemend@yahoo.com	\$50.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Jimmy Punzo	Part-time Tutor	Band/ Percussion	jimmypunzo@yahoo.com	\$30.00	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Michael Guzman	Part-time Tutor	Band/ Percussion	gmguzman93@gmail.com	\$50.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Ricki Malichi	Part-time Tutor	Band/ Percussion	rickymalichi@earthlink.net	\$30.00	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Robinson, Sean	Part-time Tutor	Band/ Percussion	robinsonsean613@gmail.com	\$30.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Robert Quintanilla	Part-time Tutor	Band/ Low Brass	qrlrqama@gmail.com	\$50.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Mendez, Mary	Part-time Tutor	Band/ Horn Orchestra	divemend@yahoo.com	\$50.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Bethany Tredway	EPISD	Band, Choir/ Flute Woodwinds	bltredwa@episod.org	\$50.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Geneviro, Brad	Part-time Tutor	Band	bgeneviro@utep.edu	\$50.00	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Hunter, Andrew	Part-time Tutor	Band	sahunter@utep.edu	\$50.00	<input checked="" type="checkbox"/>

Help us recruit more tutors into this program!!!

Please download and share our tutor application packet:

- Here is the link: https://episodinstrumentalmusic.weebly.com/uploads/4/7/6/6/4766006/tutoring_application_packet_2021.pdf
- All applications must be emailed back to msaenz@episod.org
- Allow two weeks for HR to process applicant and get them into the system before we can schedule
- All tutors will need attend an orientation session with the Fine Arts office prior to working their first assignment.
- Mandatory Tutor Orientation Sessions are scheduled for
 - September 28, 2021 at **5pm** - Via Zoom
 - Link to the mtg: <https://episod-org.zoom.us/j/4754778214?pwd=emU2TXU3ZVlZUjFMNUJLa3FtNHJUQT09>
 - September 29, 2021 at **2pm** - at the Fine Arts Music Office
 - Address: **4864 Doniphan Drive, El Paso, TX 79922**